



Bond Fund Check List™

Ⓐ Fund Name: _____	Ⓔ Page No.: _____
Ⓑ Ticker Symbol: _____	Ⓜ Tax-Deferred: _____
Ⓒ Category: _____	
Ⓓ Minimum Purchase(\$): _____	Ⓔ Add'l(\$): _____
Ⓕ Min Auto Inv Plan(\$): _____	Ⓕ Add'l(\$): _____
Ⓖ IRA(\$): _____	
Ⓗ Data Reference: _____	
Ⓙ Current NAV(\$): _____	
Ⓛ Taxable: _____	

1. FUND INVESTMENT CHARACTERISTICS

- A. Stated Investment Objective:** _____
 • What are the fund's investment criteria & investment policies?
- B. Portfolio Composition:**
- | | | | |
|---------|---------|---------|---------|
| Cash | Stocks | Bonds | Other |
| _____ % | _____ % | _____ % | _____ % |
- C. Portfolio Analysis Date:** _____ **D. Average Effective Maturity:** _____
- E. Average Effective Duration:** _____ **F. Average Credit Quality:** _____
- G. Credit Analysis:** US Govt _____% AAA _____% AA _____% A _____% BBB _____% BB _____% B _____%
 Below B _____% NR/NA _____% Special Securities _____%

2. FUND MANAGEMENT CHARACTERISTICS

- A. 1. Fund Manager:** _____ **Years:** _____ **2. Date Fund Started:** _____
- B. Management Record:**
- | | Initial Year | | | | | | | | |
|--|--------------|--|--|--|--|--|--|--|--|
| 1. Current Management Period: <small>enter all years</small> | | | | | | | | | |
| 2. Total Return % | | | | | | | | | |
| 3. Income Return % | | | | | | | | | |
| 4. Capital Return % | | | | | | | | | |
| 5. +/- Total Return % - Lehman Agg. Bond | | | | | | | | | |
| 6. +/- Total Return % - Other Index | | | | | | | | | |
- C. Long-Term Total Return (%):** 3 Yr. Avg. _____ 5 Yr. Avg. _____ 10 Yr. Avg. _____
- D. 5 Yr. Avg. Turnover Rate (%):**
- | | Initial Year | | | | | Total | Average |
|----------------|--------------|--|--|--|--|-------|---------|
| Years: | | | | | | | |
| Turnover Rate: | | | | | | | |

3. COST CONSIDERATIONS

- A. Expense Ratio** _____%
 The expense ratio includes a number of separate expenses, including:
 1. Management Fee _____% 2. 12b-1 Marketing & Distribution Fee _____%
- B. Fund Peer Group Average Expense Ratio** _____%
- C. Loads:** Front-end _____% Back-end _____% Level _____%
- D. Redemption Fee** _____%
 Note: Investors also pay fund brokerage commissions